

THE UNIVERSITY OF POONCH RAWALAKOT

SITUATION VACANT

Applications on prescribed forms are invited for the following teaching and administrative posts on contract basis under the scheme “Establishment of Sub-Campuses of Public Sector Universities at District Level Phase-I, Haveli Kahuta”.

No.	Name of Post	Qualification/Experience/Eligibility Criteria
1	Professor (BPS-21) Education No of Posts: 01	Salary Package: (Rs: 200,000/-) Qualification: Ph.D. from HEC recognized institution in the relevant field with 15 years teaching/ research experience in HEC recognized university or a postgraduate institution or professional experience in the relevant field in a national or international organization plus 15 research publications (with at least 5 publications in last five years) in internationally abstracted journals recognized by the HEC.
2	Associate Professor (BPS-20) No of Posts: a. Education (01) b. Computer Sciences (01)	Salary Package: (Rs: 170,000/-) Qualification: Ph.D. in relevant field from HEC recognized university/institution. 10 years teaching/research experience in HEC recognized university or a post graduate institution or professional experience in the relevant field of a National or International Organization. 10 research publications (with at least 4 in last five years) in internationally abstracted journals recognized by the HEC. Age: 35-40 Years
3	Assistant Professor (BPS-19) No of Posts: a. Education (01) b. Computer Sciences (01)	Salary Package: (Rs: 150,000/-) Qualification: Ph.D. in the relevant field from HEC recognized university/institution (No experience required) OR Master's Degree (Foreign) or MPhil (Pakistan) in the relevant field from HEC recognized university/ institution. Experience: 04 years teaching/research experience in a recognized university or a postgraduate institution or professional experience in the relevant field of a National or International Organization. Publications: NIL Age: 28-40 Years
4	Lecturer (BPS-18) a. Education (02) b. Computer Sciences (02) c. English (01)	Salary Package: (Rs: 120,000/-) Qualification: Master's Degree (Foreign) OR M.Phil. (Pakistan) or equivalent degree in relevant field from HEC recognized University/Institution with no 3 rd division in the Academic Career. OR Master's Degree 1 st Class or equivalent in the relevant field with no 3 rd division in academic career from HEC recognized University/Institution with 2 years' teaching/research experience in a recognized University or Postgraduate Institution of professional experience in relevant field in a national or international organization. Age: 21-40 Years
5	Assistant Registrar/ Assistant Director Admin (BPS-17) No of Post: 01	Salary Package: (Rs:85,000/-) Qualification: At least 2nd Class Master's degree or equivalent or Graduate with five years of experience in B-16 and above. Age: 21-40 Years
6	Assistant Director Finance (BPS-17) No of Post: 01	Salary Package: (Rs:85,000/-) Qualification: At least 2nd Class Master's degree in Economics, Statistics, Commerce, Business Administration, Public Administration, Computer Sciences or equivalent qualification. Age: 21-40 Years
7	Overseer Civil (BPS-11) No of Posts: 01	Salary Package: (Rs:40,000/-) Qualification: 03 years Diploma in the requisite technology or equivalent qualification from a recognized institution. Age: 18-40 years.
8	Drivers (BPS-5) No of Posts: 03	Salary Package: (Rs:20,000/-) Qualification: (i) At least Matric (ii) Valid HTV License Holder with at least 5 years of experience. (iii) Physical fitness certificate. Age: 18-40 years

9	<u>Naib Qasid (BPS-1)</u> No of Post: 01	<u>Salary Package:</u> (Rs:15,000/-) <u>Qualification:</u> (i) At least Matric. (ii) Physical fitness certificate. <u>Age:</u> 18-40 years.
10	<u>Mali (BPS-1)</u> No of Post: 01	<u>Salary Package:</u> (Rs:15,000/-) <u>Qualification:</u> (i) At least Matric having training in the relevant field. (ii) Physical Fitness Certificate <u>Age:</u> 18-40 years
11	<u>Baildar (BPS-1)</u> No of Posts: 02	<u>Salary Package:</u> (Rs:15,000/-) <u>Qualification:</u> (i) Literate (ii) Physical Fitness Certificate. <u>Age:</u> 18-40 years
12	<u>Security Guard (BPS-1)</u> No of Posts: 03	<u>Salary Package:</u> (Rs:15,000/-) <u>Qualification:</u> (i) At least Matric. (ii) Physical fitness certificate (iii) Armed Personnel Preferable <u>Age:</u> 18-40 years.

GENERAL INSTRUCTIONS

1. Candidates are required to submit attested copies of their degrees, result cards, transcripts & certificates, research publications (where applicable) alongwith prescribed application forms in-person or send by mail (General Post) to the Registrar, the University of Poonch Rawalakot.
2. Application form(s) can be obtained from the Office of Registrar, University of Poonch Rawalakot during Office Hours (08 a.m. to 03 p.m.) after payment of Rs. 1000/- (for Serial No. 01 to 07) and Rs. 300/- (for Serial No. 08 to 15) on Habib Bank Challan in favour of The Treasurer, The University of Poonch Rawalakot.
3. Age limit shall not be applicable to regular in-service university employees.
4. In-service candidates must apply through proper channel.
5. For the post of Professor and Associate Professor, retired persons upto the age of 65 can also apply.
6. Preference will be given to AJK nationals.
7. Applicants will be short listed on the basis of written test (where required) in their respective fields.
8. The University reserves the rights of cancellation of advertised posts partially or totally and also increase or decrease the number of posts without assigning any reason.
9. Application forms indicating the posts should reach the office of the Registrar, University of Poonch, Rawalakot, latest by **01-11-2017**.
10. Incomplete/applications received after the due date will not be entertained.

- Note:**
- (i) Cost estimated on average BPS salary package with 5% increase to adjust annual increment and any revision in the pay scale.
 - (ii) Payment will be made as per actual fixation of pay recommended by Selection Board or as per rules in case of appointment by deputation.
 - (iii) The faculty may be hired either on contract, regular or deputation basis. Their salary and other benefits will be paid out of the project funds.

REGISTRAR

The University of Poonch Rawalakot
Phone No. 05824-960053