



Application for Study Leave

- 1- Name: _____
- 2- Designation: _____
- 3- Department: _____
- 4- Faculty: _____
- 5- NOC Order No. _____

Signature: _____

Dated: _____

Comments of the Chairman / Incharge

- 1- Total Faculty Members: _____
- 2- Faculty Members on Study Leave: _____
- 3- Faculty Members having NOC for admission: _____
- 4- Department Fulfills 20% Criteria (Yes / No): _____
- 5- Who will share the workload: _____

Signature: _____

Dated: _____

Comments / Recommendations of the Dean

Certified that information provided in above paras is correct.

Signature: _____

Dated: _____

Checklist of Required Documents

No.	Name of Document	Please mark tick (✓) if attached
1-	Guarantees	
2-	Letter of Assessment for Property by Deputy Commissioner Office	
3-	Surety Bond / Undertaking by Trainee / Nominee	
4-	Deed of agreement for undertaking a course of studies in Foreign / Pakistan / Azad Kashmir	
5-	Property record of guarantor	